

The Scholarship Regulations of the Technical University of Liberec were registered by the Ministry of Education, Youth and Sports Education according to the Art. 36 Par. 2 of the Act No. 111/1998, Coll., On Higher Education Institutions and on amendments and alterations to some other acts (The Higher Education Act), on 3 March, 2017 under the file number MSMT 5551/201.

**THE SCHOLARSHIP REGULATIONS OF
THE TECHNICAL UNIVERSITY OF LIBEREC
VALID FROM 3 MARCH, 2017**

Article 1

Introductory Provisions

- (1) The Scholarship Regulations of the Technical University of Liberec (hereinafter “TUL”) are issued in accordance with the Act No. 111/1998, Coll., On Higher Education Institutions and on amendments and alterations to some other acts (The Higher Education Act), thereto as amended, (hereinafter “the Act”) and they apply to awarding scholarships to:
- a) students of Bachelor, Master and PhD. study programmes realized by faculties or the TUL,
 - b) academic staff members (the Art. 70 of the Act) in the period when they are on the sabbatical leave (the Art. 76 of the Act) and when they concurrently apply for a study stay abroad, which is not part of their job duties under a special legal regulation.

Article 2

Financial Sources for Awarding Scholarships

- (1) Financial sources for awarding scholarships are:
- a) the Scholarship Fund of the TUL, which is formed from students’ study-related fees in agreement with the Art. 58 Par. 6 of the Act,
 - b) targeted subsidies or contributions provided by the Ministry of Education, Youth and Sports (hereinafter “Ministry”),
 - c) targeted subsidies or institutional support for research, experimental development and innovation from public funds,
 - d) targeted subsidies provided by the Ministry in support of mobility of students and members of academic staff,
 - e) other special-purpose subsidies enabling such usage (mainly projects with a defined amount granted on awarding of scholarships),
 - f) other internal sources,
 - g) targeted income from financial gifts to the TUL.

Article 3

Types of Scholarships

- (1) Awarded scholarships may be of these types pursuant to:
- a) the Art. 91 Par. 2 (a) of the Act for outstanding academic achievement, also to students awarded by the Rector or the Dean for outstanding student activity (hereinafter “scholarship for excellent study results”).
 - b) the Art. 91 Par. 2 (b) of the Act for outstanding research, developmental and innovative, artistic or other creative results contributing to enhancement of students’ knowledge (hereinafter “scholarship for creative achievements”),

- c) the Art. 91 Par. 2 (c) of the Act for research, developmental and innovative activity in compliance with a special legal regulation² (hereinafter “scholarship for research”),
- d) the Art. 91 Par. 2 (d) and Par. 3 of the Act, in cases of difficult social situation of a student (hereinafter “social scholarship”),
- e) the Art. 91 Par. 2 (e) of the Act in cases worth special consideration, especially
 - I. in cases of disadvantaged students (hereinafter “exceptional social scholarship”),
 - II. exceptional scholarship for outstanding sport representation of the TUL or a faculty; for representation of the TUL at academic championships and major leagues of sport competitions pursuant to the TUL Bursar’s Regulations (hereinafter “sport scholarship”),
 - III. in cases of increased costs associated with study duties defined as obligatory in the study plans (especially compulsory internship periods, field trips, summer and winter training courses), in the amount up to the documented costs of fare, accommodation, meals and insurance related to these activities (hereinafter “exceptional scholarship”),
 - IV. for accommodation of students (hereinafter “accommodation scholarship”).
- f) the Art. 91 Par. 4 (a) of the Act to support students taking part in temporary studies abroad (hereinafter “scholarship for a study stay abroad”),
- g) the Art. 91 Par. 4 (b) of the Act for support of studies in the Czech Republic,
- h) the Art. 91 Par. 4 (c) of the Act for support of students in PhD. study programmes (hereinafter “PhD. scholarship”).

Article 4 Accommodation Scholarship

- (1) Pursuant to Art. 3 Par.1 (e) Point IV. of the Scholarship Regulations, the Accommodation Scholarship may be awarded on the basis of an electronic application submitted in the information system STAG (hereinafter “IS/STAG”) to the student who:
 - a) is enrolled in Bachelor, Master or PhD. study programmes in the full-time form of studies,
 - b) is a student in concurrent study programmes. In this case the scholarship is awarded only once in the first study programme in which the student was enrolled to study earlier,
 - c) has not exceeded the standard study period in the study programme s/he is enrolled in; the previous study periods in Bachelor and Master study programmes which were terminated in an irregular way will be included in the length of studies too; after the regular completion of studies, the previous unsuccessful study periods and exceeded standard study periods will not be included in the length of studies, in the case of unsuccessful studies of the same type,
 - d) does not have a permanent residence in one of the municipalities which are listed in Annex No. 1.
 - e) The Accommodation Scholarship can be awarded only to students whose studies are financed from the budget of the Czech Republic.
- (2) The claim for payment of the scholarship arises for each day of the fulfilled conditions referred to in Paragraph 1.
- (3) The application of a student who fulfils the conditions for being awarded the Accommodation Scholarship according to Paragraph 1 will be treated as follows:
 - a) If it is submitted prior to or on 31 October, the Accommodation Scholarship will be awarded from 1 October or from the date of enrolment, if this took place after 1 October,
 - b) If it is submitted on 1 November or afterwards, the Accommodation Scholarship will be awarded from the date of the application submission or from the date of enrolment.

²Act No. 130/2002, Coll., On Support of Research and Development from Public Funds and on amendment to some related acts (the Act on the Support of Research and Development), as amended,
Government Regulation No. 461/2002, Coll., On Targeted Support of Research and Development from Public Funds and on Public Tenders in Research and Development, as amended,

- (4) After a re-entry to study after an interruption of studies, the claim for the Accommodation Scholarship commences on the date of the entry to the study programme after the interruption if the student had submitted an application for the Accommodation Scholarship before the interruption and if s/he continues to meet the requirements for the scholarship award.
- (5) The decision process for awarding the Accommodation Scholarship is determined on the basis of the data obtained from the IS/STAG and the Register of Students (hereinafter "SIMS").
- (6) The Accommodation Scholarship is paid retrospectively for the past three months (calendar quarter of a year) to the dates of 31 December, 31 March and 30 June of a calendar year. There is no Accommodation Scholarship awarded in the third quarter of a year (July to September).
- (7) The contribution for the Accommodation Scholarship in a given calendar year will be paid in three quarters of a year in three identical instalments.
- (8) The amount of the Accommodation Scholarship per a calendar day of a given quarter of a year will be calculated as a fraction of the contribution for one quarter of a year to the number of calendar days included for all students in the given quarter of a year.
- (9) If the SIMS (IS/STAG) data needed for awarding the Accommodation Scholarships are not available for the given period, the Accommodation Scholarship can be paid in a cumulative way for a longer period of time.

Article 5 Social Scholarship

- (1) Pursuant to the Art. 3 Par. 1 (d), and on the basis of an electronic application filed in the IS/STAG, the Social Scholarship is awarded to a student who is entitled to a child allowance in compliance with a special legal regulation.⁴ This applies to the cases when the family income ascertained for the purpose of a child allowance does not exceed the product of the subsistence level of the family and a coefficient of 1.5. The student shall demonstrate his/her entitlement to being awarded a Social Scholarship with a written certificate issued upon his/her request by the state social support authorities which have awarded the allowance, (hereinafter "certificate") that the family income ascertained for the purpose of child allowance in a calendar year referred to in a certificate did not exceed the product of the subsistence level for a family and the coefficient of 1.5. For the purpose of awarding the scholarship, the certificate is valid for 21 months from the end of the year for which the family income was evaluated.
- (2) The Social Scholarship is awarded for the standard study period of ten months in the academic year for each started calendar month in which the conditions for awarding the scholarship are met; the Social Scholarship is not awarded for the months of July and August. Students can apply for the scholarship only once in a given time period. In the case of enrolment in concurrent study programmes, the scholarship is awarded only in the first study programme in which the student was enrolled.
- (3) Students submit the application for the Social Scholarship not later than 30 days after obtaining the certificate.
- (4) Students are obliged to submit a new valid certificate within one month after the expiry of the previous one. If they fail to do so, the payment of the scholarship will be stopped.
- (5) Social scholarships are paid retrospectively, usually to the dates of 31 December (for the months of September to December), 31 March (for the first quarter of a calendar year) and 30 June (for the second quarter of a calendar year).

Government Regulation No. 462/2002 Coll., On the Institutional Support of Research and Development Covered from Public Funds and on the Assessment of Research Objectives, as amended.

⁴*Art. 17 of the Act No. 117/1995, Coll., On State Social Support, as amended.*

Article 5a
Exceptional Social Scholarship

- (1) Pursuant to the Art. 3 Par. 1 (e) Point I, the Exceptional Social Scholarship may be awarded to students in Bachelor, Master and PhD. full-time study programmes.
- (2) The Exceptional Social Scholarship may be awarded also to the student eligible for social scholarships pursuant to the Art. 5 if the standard length of study is exceeded by maximum one year. All previous study periods (of the same type) in Bachelor and Master study programmes which were terminated in an irregular way will be included in the length of studies.
- (3) Conditions for awarding the Exceptional Social Scholarship are determined by the faculty of the TUL.

Article 6
Common Provisions

- (1) The amount of scholarships is determined by the TUL, faculties and other constituent parts on the basis of available financial sources and the financial situation, on the amount and purpose of obtained finances and the number of students who have met the conditions for being awarded individual types of scholarships listed in the Art. 3. The amount of sources for individual types of scholarships is determined by the Rector or the Dean, and it is discussed in the Academic Senate of the TUL or the Academic Senate of a given faculty. The amount of scholarships for students enrolled in the study programmes realized by the TUL or any faculty is determined for a given calendar year on the basis of the financial situation of the TUL or the faculty which realizes or participates in the realization of the study programmes.
- (2) Awarding of scholarships and their amounts are determined either by the Rector for the study programmes realized by the TUL, or by the Dean for the study programmes realized by the faculty; in both cases the Rector and the Dean use their own funds, i. e., the Rector's Scholarship Fund and the faculty's Scholarship Fund respectively. If project funding is used for the scholarship award, the person responsible for the project decides about the award. In the case of targeted resources for research and development projects the person responsible for solving the task is the one to make decisions.
- (3) The scholarship pursuant to the Art. 3 Par. 1 (e) Point II is awarded upon a request of a student, with the recommendation of the Dean of the Faculty of Science, Humanities and Education of the TUL.
- (4) Delivering a decision on awarding the scholarship is regulated by Art. 3 Par. 4 of the Statutes of TUL.
- (5) Scholarships are paid after the decision on scholarship awarding comes into effect. If the scholarship cannot be paid to the student, the decision can be re-evaluated within three months of the decision receipt and the scholarship can be revoked.
- (6) Students are obliged to inform the study affairs department in writing about a decisive change for awarding the scholarship within 30 days after the change occurred.
- (7) On the day when the students stops to meet the conditions for being awarded the scholarship, the scholarship is taken away.
- (8) In the case of subsequent detection of false or misleading information in the application or failure to notify on changes as pursuant to the Art. 6, the scholarship is revoked and the student is obliged to return the unjustly received scholarship to the TUL account within 30 days from the effective date of the decision revoking the scholarship award.
- (9) Scholarships are transferred in a cashless way to the bank accounts of recipients administered in the Czech currency no later than on the tenth day of the month following the given period. For this purpose, the recipients are obliged to submit their bank details to the IS/STAG. The student is responsible for the accuracy of the given data. Only in exceptional and reasoned cases can the scholarship be paid in cash, upon the request of the student.

Article 7
Final Provisions

- (1) The Scholarship Regulations of the TUL registered by the Ministry on 18 April 2006 under the file number MSMT-11089/2006-30 as amended are annulled.
- (2) On 14 February 2017, these Scholarship Regulations were approved of by the Academic Senate of the TUL, pursuant to the Art. 9 Par. 1 (b) of the Act.

- (3) These Scholarship Regulations come into effect pursuant to the Art. 36 Par. 4 of the Act on the day of their registration by the Ministry.
- (4) These Scholarship Regulations come into effect on the day of their registration.

Prof. Dr. Ing. Zdeněk Kůs m. p.

Rector

Accommodation Scholarship

Students with permanent residence in these municipalities or students with permanent residence on the transport route from these municipalities to Liberec are not eligible to be awarded the Accommodation Scholarship.

District	Municipalities
Liberec	Liberec
	Hodkovice nad Mohelkou
	Frýdlant v Č.
	Nová Ves
	Světlá pod Ještědem
	Zdislava
	Křižany
	Rynoltice
	Hrádek nad Nisou
Jablonec nad Nisou	Jablonec nad Nisou
	Rychnov u Jablonce nad Nisou
Semily	Turnov