Directive of the Dean č. 3/2023				
Title:	**Directive on the awarding of scholarships to students of Bachelor's and Continuing Master's degree programmes implemented at the Faculty of Mechanical Engineering of TUL supplementing the TUL Scholarship Regulations**			
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Article 1

Introductory provisions

(1) The subject of this Directive is to establish more detailed conditions for the award of scholarships to students of Bachelor'sand master's degree programmes implemented at the faculty in accordance with the Scholarship Regulations of the Technical University of Liberec (hereinafter referred to as the "TUL Scholarship Regulations").

(2) Students may be awarded scholarships in accordance with Section 91 of Act No. 111/1998 Coll, On Higher Education and on Amendments and Additions to Other Acts (Higher Education Act) and the TUL Scholarship Regulations.

Article 2

Achievement scholarship

(1) A merit scholarship may be awarded to a student of a Bachelor's or Master's degree programme in accordance with Article 4 of the TUL Scholarship Regulations and under the conditions set out in paragraphs 2 to 4 of this Article.

(2) A merit scholarship may be awarded to a student who has met the following conditions:

a) studies according to the standard curriculum of an accredited study programme,

b) has successfully completed all study obligations (enrolled in compulsory and compulsory elective courses) and has obtained the prescribed number of credits according to the structure set out in the curriculum of the accredited study programme for the academic year immediately preceding the academic year for which the benefit scholarship is awarded (hereinafter referred to as the "relevant period"),

c) achieved a weighted grade point average of up to 1.8 in a bachelor's degree programme or up to 1.5 in a master's degree programme in the relevant period.

(3) For students in the Bachelor's degree programme, the merit scholarship is determined on the basis of a weighted average, with the amount of the scholarship based on the scholarship base and divided into three bands:

a) Band 1 (weighted grade point average 1.00 – 1.30): 100% of the scholarship base/month,

b) Band 2 (weighted grade point average 1.31 – 1.50): 60% of the scholarship base/month,

c) Band 3 (weighted grade point average 1.51 – 1.80): 40% of the scholarship base/month.

(4) For students in the Master's degree programme, the merit scholarship is determined on the basis of the weighted academic average, with the amount of the scholarship based on the scholarship base and divided into two bands:

a) Band 1 (weighted grade point average 1.00 – 1.30): 100% of the scholarship base/month,

b) Band 2 (weighted grade point average 1.31 – 1.40): 60% of the scholarship base/month.

The scholarship base for each academic year is set by the Dean's Order according to the number of students and the financial possibilities of the faculty.

(5) Students in the Master's degree programme are not granted a merit scholarship in the first year of study.

(6) The student does not apply for the award of a merit scholarship, it is awarded automatically on the basis of data obtained from IS STAG.

Article 3
Creative Fellowship

(1) A creative scholarship is awarded to a student of a Bachelor's or Master's degree programme in accordance with Article 5 of the TUL Scholarship Regulations and under the conditions set out in paragraphs 2 to 5 of this Article.

(2) The application is submitted to the Faculty's Study Department, Scholarship Officer.

(3) In the case of an application submitted by a supervisor in whose department the result has been achieved, the amount of the proposed grant and the financial source of the award shall be stated in support of the justification.

(4) A creative scholarship may be awarded to students for active participation in student scientific and professional activities on the proposal of the evaluation committee and the Vice-Dean for Educational Activities.

(5) The amount of the scholarship will be decided by the Dean on the basis of the social relevance of the creative result and the financial possibilities of the faculty. The scholarship is awarded once.

Article 4
Research fellowship

A research scholarship is awarded to a student on a Master's degree programme in accordance with Article 6 of the TUL Scholarship Regulations.

Article 5
Social stipend

A social scholarship is awarded to a student of a Bachelor's or Master's degree programme in accordance with Article 7 of the TUL Scholarship Regulations.

Article 6
Special social grant

(1) In accordance with Article 8 of the TUL Scholarship Regulations, the Dean may grant a special social scholarship to a student in a difficult social situation at his/her request. The aim of this scholarship is to help students in a difficult life situation to mitigate or overcome the consequences of this situation in its initial phase by contributing to the costs of study.

(2) A hardship is defined as a significant impairment or loss of ability of the student or his/her family to meet the costs of his/her studies.

(3) In particular, the following may be considered as situations corresponding to paragraph 2:

a) loss of parental employment, especially when the family income suddenly falls below 1.5 times the minimum subsistence level,

b) the death of one or both parents or a person replacing the care of a parent on whom the student is dependent,

c) a serious injury or serious health situation of the student or one or both parents resulting in disability,

d) uncaused significant deterioration of the housing situation due to a natural or other disaster.

(4) The scholarship may be awarded to a full-time student.

(5) An application for a scholarship may be submitted at any time during the course of studies if the conditions under paragraph 3 are met, but no later than 3 months from the date on which the situation under paragraph 3 arose. Reapplication may be made only exceptionally.

(6) The application must be submitted in writing to the Faculty's Study Department, Scholarship Officer.

(7) The specific amount of the scholarship is determined by the Dean on the basis of an individual assessment of the application, according to the number of students who have fulfilled the conditions for the award of a special social scholarship and according to the eligible available financial resources of the faculty.

Article 7
Sports scholarship

A sports scholarship is awarded to a student of a Bachelor's or Master's degree programme in accordance with Article 9 of the TUL Scholarship Regulations.

Article 8
Extraordinary Scholarship

(1) An extraordinary scholarship may be awarded to a student of a Bachelor's or Master's degree programme in accordance with Article 3, paragraph 1e), point III and Article 10 of the TUL Scholarship Regulations and under the conditions set out in paragraphs 2 to 7 of this Article. The amount and date of payment of the extraordinary scholarship shall be approved by the Dean according to the eligible available financial resources of the Faculty.

(2) The student submits the application to the Dean via IS STAG, other academic staff submit the application to the Faculty's Study Department, Scholarship Officer.

(3) The award and amount of the scholarship associated with the increased costs of student tuition, student tutor activities and student representation of the faculty shall be determined by the Dean on the basis of a proposal from the Vice-Dean for Educational Activities.

(4) An extraordinary scholarship – the Dean's Award for Outstanding Activities – may be awarded by the Dean to students for their bachelor's or master's thesis on the basis of a proposal from the State Final Examination Committee and to students who have achieved outstanding academic results throughout their studies in a bachelor's or master's degree programme and have passed with distinction.

(5) An extraordinary scholarship may be awarded to first-year students of a bachelor's degree programme after the end of the examination period, which is determined by the teaching schedule, for outstanding academic performance in fulfilling all study requirements according to the structure set out in the curriculum of the accredited degree programme.

(6) An extraordinary scholarship may be awarded to first-year students of a bachelor's degree programme who have participated in preparatory or adaptation courses organised by the faculty prior to entering their studies and have successfully completed the first semester of study.

(7) An exceptional scholarship awarded under paragraphs 5 and 6 of this Article may be awarded to students who are enrolled for the first time at the Faculty. The scholarship shall be paid in one lump sum.

Article 9
Scholarship abroad

The scholarship to support foreign mobility is awarded to a student of a Bachelor's or Master's degree programme in accordance with Article 11 of the TUL Scholarship Regulations.

Article 10
Study support in the Czech Republic

(1) Foreign students studying full-time in a Bachelor's or Master's degree programme may be awarded a scholarship to support their studies in accordance with Article 12 of the TUL Scholarship Regulations under the conditions specified in paragraph 2.

(2) The scholarship is awarded to students studying in the Czech language after successful completion of the first semester of study.

(3) The scholarship is awarded to students enrolled for the first time at the faculty in a given study programme.

(4) The Dean may announce special scholarship programmes to support international students. The terms and conditions of scholarship programmes are always laid down in the internal norm of the faculty.

(5) Scholarships for the support of foreign students are paid monthly for the duration of the standard period of study, provided that the study conditions are met according to the structure set out in the curriculum of the accredited study programme.

Article 11
Accommodation scholarship

The accommodation scholarship is awarded to students of Bachelor's or Master's degree programmes in accordance with Article 14 of the TUL Scholarship Regulations.

Article 12
Common provisions

(1) The amount of the financial allocation for each type of scholarship (especially from the scholarship fund) is set for the relevant academic year by order of the Dean.

(2) Decisions on the award, reduction or withdrawal of scholarships are governed by Section 68 of the Higher Education Act, the Administrative Code and Article 15 of the TUL Scholarship Regulations.

Article 13
Transitional provisions

The conditions for the award of a merit scholarship set out in Article 2(3) and (4) of this Directive will apply for the first time in the academic year 2023/2024.

Article 14
Final provisions

(1) This Directive cancels Dean's Order No. 1 /2014 on the payment of extraordinary scholarships to students of Bachelor's and Continuing Master's degree programmes, effective from 1 September 2014.

(2) The Secretary of the Faculty and the Vice-Dean responsible for the course of Bachelor's and Master's studies are authorised to monitor and evaluate compliance with this Directive.