Dean's Order No. 11/2025				
Title:	**Admission rules and conditions for admission to doctoral study programs at the Faculty of Mechanical Engineering, TUL, for the 2026/2027 academic year**			
	Name:	Position:	Date:	Signature:
Guarantor:	doc. Ing. Jaromír Moravec, Ph.D.	Dean	20.10.25	
Legal review:	Mgr. Jan Petržela	Lawyer	30.10.25	
Expert:	doc. Ing. Petr Lepšík, Ph.D.	Vice-Dean	17.10.25	
Confirmation of approval by the Academic Senate:	doc. Ing. Martin Bílek, Ph.D.	Chair of the Academic Senate of FME TUL	12.11.25	
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Article 1
Subject

1) These rules govern the conditions for admission to study for the 2026/2027 academic year in doctoral study programs conducted in **full-time** and **combined** forms of study by the Faculty of Mechanical Engineering of TUL in accordance with Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to other acts (the Higher Education Act), as amended (hereinafter referred to as the "Act") and the Statutes of TUL:

   - Applied Mechanics (P0715D270004)
   - Machine and Equipment Construction (P0715D270001)
   - Technology and Materials (P0788D270002)
   - Applied Mechanics (P0715D270003)
   - Machines and Equipment Design (P0715D270002)
   - Technologies and Materials (P0788D270001)

2) The conditions for admission to full-time and part-time study are the same. The maximum number of students admitted to study in the 2026/2027 academic year is **5 for full-time study and 5 for part-time study for each study program**.

3) Administrative tasks related to invitations to entrance examinations, issuing decisions, etc. will be handled and communicated via the electronic application form.

Article 2
Conditions for admission to study

1) Submission of an electronic application for study – see Article 3 of this Order. An electronic application for study must be submitted separately for each study program.
2) Payment of the fee for activities related to the admission procedure pursuant to Section 58(1) of the Act and the TUL Statutes in the amount of **CZK 700 (Czech study programs) or USD 100 (English study programs)** for each application submitted. The fee is paid by crediting the fee to the TUL account specified in the electronic application. The fee is non-refundable.
3) In accordance with Section 49(1) of the Act, **the condition for admission to study** is **the relatedness of study programs**, i.e., the condition for admission to study is the successful completion of a master's study program in a technical or natural science field.
4) If applicants who have obtained a foreign higher education degree by completing a higher education program at a foreign university apply for admission to study, they shall prove that they meet the condition specified in paragraph 3) of this article of the order pursuant to § 48(5) and § 89 and 90 of the Act in one of the following ways:
   a) by a document certifying the general recognition of foreign higher education in the Czech Republic, obtained pursuant to Sections 89 and 90 of the Act or pursuant to earlier legal regulations,
   b) a foreign document on foreign higher education, which is equivalent in the Czech Republic under its international obligations without further official procedure,
   c) a foreign document certifying foreign higher education obtained by completing a higher education program at a foreign university operating under the legal regulations of a foreign country.
5) The assessment of foreign education as fulfilling the conditions for admission to a doctoral study program pursuant to paragraph 4(c) of this article of the order is governed by Rector's Directive No. 9/2024.
6) Applicants apply for a specific topic that has been approved by the relevant program council and for a specific supervisor.
7) Successful completion of the entrance examination
8) Applicants who are foreign nationals (with the exception of citizens of the Slovak Republic) who have not completed a secondary school leaving examination, bachelor's or master's degree program in the Czech Republic and wish to study in the Czech language must demonstrate knowledge of the Czech language **at a minimum level of B2** according to the Common European Framework of Reference for Languages (CEFR). Knowledge of the Czech language can be demonstrated by a certificate issued by a language school, university, or other institution accredited to conduct certified language examinations according to the CEFR.
9) Applicants for English-language study programs must demonstrate knowledge of English **at a minimum level of B2** according to the Common European Framework of Reference for Languages (CEFR). This requirement does not apply to native speakers

and graduates of secondary schools and universities who studied in English. Knowledge of English can be demonstrated by a certificate proving an English language exam from Cambridge Language, TOEIC, IELTS, TOEFL, ESOL, telc English B2, or a state English exam.

Article 3
Application for study

1) Applications for study are submitted electronically via the information system portal of the Technical University of Liberec (IS/STAG TUL). The e-application is available at: https://stag.tul.cz/portal/studium/uchazec/eprihlaska.html

2) Applications for study can be submitted **from December 1, 2025, to August 31, 2026**.

3) Applicants must state the topic of their dissertation in accordance with Article 2(6), the name of their workplace, and the name of their future supervisor.

4) Applicants must attach the following documents to their application (by uploading them to the electronic application form):
   - proof of completed education: university diploma and diploma supplement or nostrification
   - cover letter
   - structured CV
   - statement from the future supervisor
   - list of publications, if applicable
   - proof of knowledge of Czech or English in accordance with Article 2(7) and (8).

5) After completing the application form and paying the fee for the admission procedure, the application will be included in the admission procedure. According to paragraph 1 of Annex No. 4 to the TUL Statutes, the fee is payable on the fifth calendar day after submitting the application for study. If the applicant does not pay the fee within the specified period, the application for study is considered withdrawn.

6) If the application has formal deficiencies, the faculty's study department will ask the applicant to remedy them. If the applicant does not remedy the deficiencies in the application within the prescribed period, the applicant's admission procedure will be terminated.

Article 4
Entrance Examination

1) Applicants are admitted to study in accordance with the conditions set out in Article 4.

2) The entrance examination takes the form of an interview before a committee. The committee evaluates the applicant's professional knowledge, abilities, and overall aptitude for study in the DSP at FS TUL. The committee assesses the applicant's grade point average from previous studies, practical experience, publications, knowledge of foreign languages, and other factors with an emphasis on the DSP and the focus of the dissertation.

3) Based on the documents submitted by the applicant, the admission interview, and the assessment of the applicant's quality, the committee decides whether to recommend or not recommend the student for admission to the program. The committee prepares a summary evaluation of its decision, stating the reasons for its decision, which it submits to the dean. In the event of multiple applicants for a single topic, the committee will determine the order and recommend the applicant who ranked first for admission to the program. The dean of the faculty decides on admission to the program based on the recommendation of the examination committee.

4) The entrance examination may be held on an alternative date only for serious and documented health or other comparably serious reasons. If applicants are unable to attend the examination for serious reasons, they shall apologize in writing to the dean via the study department before the date of the entrance examination or no later than three working days after the date of the entrance examination. The dean will decide on the acceptance of the excuse and on the holding of the exam on an alternative date. The dean's decision is final and will be communicated to applicants electronically to the email address verified in the Application for Study.

5) Applicants who did not attend the entrance examination and did not provide an excuse within the specified time limit are considered unsuccessful applicants in the admission procedure and will not be admitted to study.

Article 5
Decision on the outcome of the admission procedure

1) After the application is delivered, it is processed administratively, including verification of compliance with all conditions of the admission procedure and, if applicable, evaluation of the entrance examination. After verification of compliance with the conditions for admission to study, the Dean's Decision on admission/non-admission to study will be issued.

2) The Dean's decision on admission/non-admission to study is delivered to the applicant in accordance with Article 3 of the TUL Statute via IS/STAG. The document is delivered at the moment when the participant in the procedure logs into IS/STAG after the document has been made available. If they do not log in within 10 days of the date on which the document was made available to them in IS/STAG, the document shall be deemed to have been delivered on the last day of this period.

3) An appeal against the decision may be lodged within 15 days of its delivery.

Article 6
Final provisions

1) The announcement of a possible additional round of admissions if the capacity of the study program is not filled will be published in accordance with the law in the public section of the faculty's website (fs.tul.cz).

2) In exceptional cases justified by external circumstances, the rules for admission may be modified in accordance with Section 49(5) of the Act.
3) These rules and conditions were approved by the Academic Senate of the Faculty of Mechanical Engineering of the Technical University of Liberec on November 12, 2025, pursuant to Section 27(1)(e) of the Act and shall take effect on the date of approval by the Academic Senate of the Faculty of Mechanical Engineering of the Technical University of Liberec.