



Dean's Order No. 10/2025				
Title:	Admission rules and conditions for admission to study in follow-up master's degree programs conducted in English at the Faculty of Mechanical Engineering, TUL for the academic year 2026/2027			
	Name:	Position:	Date:	Signature:
Guarantor:	doc. Ing. Jaromír Moravec, Ph.D.	Dean	20.10.25	
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Expert:	Ing. Luboš Běhálek, Ph.D.	Vice-Dean	17.10.25	
Confirmation of approval by the Academic Senate:	doc. Ing. Martin Bílek, Ph.D.	Chair of the Academic Senate of FME TUL	12.11.25	
Revision:	00	Effective from:	12.11.25	
File reference:	A I 22	Disposal code	A5	
JID:	TUL1001517307	Ref.	TUL25/2812/094739	

Article 1 Subject

- 1) These rules govern the conditions for admission to study for the 2026/2027 academic year in follow-up master's study programs conducted in the form of full-time study in English by the Faculty of Mechanical Engineering of TUL in accordance with Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to other acts (the Higher Education Act), as amended. in English by the Faculty of Mechanical Engineering of TUL in accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended (hereinafter referred to as the "Act") and the Statutes of TUL:
 - Applied Mechanics (N0715A270021),
 - Automotive Engineering (N0716A270013),
 - Innovation and Industrial Engineering (N0788A270005),
 - Materials and Technology (N0715A270016),
 - Machines and Equipment Design (N0715A270018),
 - Polymers and Composites Technology (N0722A270002).

- 2) The conditions for admission to study are the same for all rounds of the admission procedure. The maximum number of students admitted to study in the 2026/2027 academic year is **20 for each study program**.



- 3) Administrative tasks related to invitations to entrance examinations, issuing decisions, etc. will be handled and communicated through the information system portal of the Technical University of Liberec (hereinafter referred to as "IS/STAG").

Article 2

Conditions for admission to study

- 1) Submission of an electronic application for study – see Article 3 of this Order. An electronic application for study must be submitted separately for each round of the admission procedure and for each study program.
- 2) Payment of the fee for activities related to the admission procedure pursuant to Section 58(4) of the Act and the TUL Statutes in the amount of **CZK 2,000 or USD 100** for each application submitted. The fee is paid by crediting the fee to the TUL account specified in the electronic application. The fee is non-refundable.
- 3) In accordance with Section 49(1) of the Act, **the condition for admission to study is the relatedness of study programs**, i.e., the condition for admission to study is the successful completion of a bachelor's or master's study program in a technical field at the Faculty of Mechanical Engineering or another related technical faculty, at a level and scope that guarantees the fulfillment of the final profile of a graduate of the relevant follow-up study program. Scanned copies of documents proving completed education: applicants upload their university diploma and diploma supplement to the electronic application form after receiving them.
- 4) If applicants who have obtained a foreign university education by completing a university program at a foreign university are applying for admission to study, they shall prove that they meet the condition specified in paragraph 3) of this article of the order pursuant to § 48(5) and § 89 and 90 of the Act in one of the following ways:
 - a) by a document certifying the general recognition of foreign higher education in the Czech Republic, obtained pursuant to Sections 89 and 90 of the Act or pursuant to earlier legal regulations,
 - b) a foreign document certifying foreign higher education, which is equivalent in the Czech Republic in accordance with its international obligations without further official proceedings,
 - c) a foreign document certifying foreign higher education obtained by completing a higher education program at a foreign university operating under the laws of a foreign country.
- 5) The assessment of foreign education as fulfilling the conditions for admission to a follow-up master's degree program pursuant to paragraph 4(c) of this article of the order is governed by Rector's Directive No. 9/2024.
- 6) Applicants for study must demonstrate knowledge of the English language with a certificate **of at least level B2** according to the Common European Framework of Reference for Languages (CEFR). This condition does not apply to native speakers and graduates of secondary schools and universities who studied in English. Knowledge of English can be demonstrated by a certificate proving an English language exam such



as Cambridge Language, TOEIC, IELTS, TOEFL, ESOL, telc English B2, or a state English exam.

- 7) Successful completion of the entrance examination, if the applicant has not met the conditions for admission without an entrance examination (according to Articles 4 and 5 of this order).
- 8) Placement of the applicant within the limit of the maximum number of students admitted, as specified in Article 1, paragraph 2 of this order. If a larger number of applicants meet the conditions for admission, their ranking shall be determined by the total number of points obtained in the entrance examination in accordance with Article 4 of this order. Applicants who are exempt from the entrance examination in accordance with Article 5 of this order shall be ranked ahead of those who had to take the entrance examination.

Article 3

Application for study

- 1) Applications for study are submitted electronically via IS/STAG. The e-application is available at:

https://stag.tul.cz/portal/studium/uchazec/informace.html?pc_lang=en

- 2) Applications for study can be submitted **from December 1, 2025, to March 31, 2026**.
- 3) After completing the application and paying the fee for the admission procedure, the application will be included in the admission procedure. According to paragraph 1 of Annex No. 4 to the TUL Statutes, the fee is payable on the fifth calendar day after submitting the application for study. If the applicant does not pay the fee within the specified period, the application for study is considered withdrawn.
- 4) If the application has formal deficiencies, the faculty's study department will ask the applicant to remedy them. If the applicant does not remedy the deficiencies in the application within the prescribed period, the applicant's admission procedure will be terminated.

Article 4

Entrance examination, its form, content, and evaluation criteria

- 1) Applicants are admitted to study according to the conditions specified in Articles 4 and 5 of this order until the capacity of the study program is filled.
- 2) Applicants who meet the conditions for admission without an entrance examination are ranked ahead of those who take the entrance examination in accordance with the following paragraphs.
- 3) Entrance examination to assess the level of basic bachelor's knowledge of theoretical and applied subjects: materials, engineering technologies, machine parts and mechanisms of machines, mechanics, elasticity and strength (within the scope of the curriculum taught at the Faculty of Mechanical Engineering of TUL in the bachelor's



study program Mechanical Engineering) is written and takes place electronically using the TUL e-learning platform (elearning.tul.cz). The entrance examination will take place on **April 14, 2026**.

- 4) Applicants will be invited to the entrance examination via an electronic application form or through an agency that arranges studies for foreign students at the Faculty of Mechanical Engineering, TUL.
- 5) The entrance examination consists of two parts. The first part is a general test in the field of materials, engineering technologies, and machine parts and mechanisms. The second part consists of a test and examples from the field of mechanics, elasticity, and strength. The results of the entrance examination are evaluated on a scale of 0 to 200 points for both parts of the test. Applicants will be ranked according to the number of points obtained, with a minimum of **80 points** required for admission.
- 6) Applicants who are exempt from the entrance examination (see Article 5 of this order) do not take the entrance examination in person and are ranked ahead of those who had to take the entrance examination.
- 7) Taking the entrance exam on an alternative date may only be permitted for serious and documented health or other comparably serious reasons. If applicants are unable to attend the exam for serious reasons, they must submit a written excuse to the dean via the study department before the date of the entrance exam or no later than three working days after the date of the entrance exam. The dean will decide on the acceptance of the excuse and on the holding of the exam on an alternative date. The dean's decision is final and will be communicated to applicants electronically to the email address verified in the Application for Study, or through the agency providing study for foreign students at the Faculty of Mechanical Engineering of TUL.
- 8) Applicants who did not attend the entrance examination and did not provide an excuse within the specified time limit are considered unsuccessful applicants in the admission procedure and will not be admitted to study.

Article 5

Exemption from the entrance examination

- 1) The dean may waive the entrance examination in exceptional cases, e.g., if applicants have very good academic results, have achieved success in an international student competition, etc.
- 2) An application for exemption from the entrance examination must be submitted. Applications for exemption from the entrance examination shall be sent by applicants to the dean on an ongoing basis through the study department. The application and the necessary documents for exemption from the entrance examination shall be delivered electronically to the following e-mail address: radka.dvorakova@tul.cz. The deadline for submitting a request for exemption from the entrance examination is two working days before the scheduled date of the examination.
- 3) Applicants will be notified electronically at the email address verified in the Application for Study, or through the agency providing study programs for foreign students at the



Faculty of Mechanical Engineering, TUL, whether their request for exemption from the entrance examination has been granted.

Article 6

Decision on the outcome of the admission procedure

- 1) After the application is delivered, it is processed administratively, including verification of compliance with all conditions of the admission procedure and, if applicable, evaluation of the entrance examination. After verification of compliance with the conditions for admission to study, the Dean's Decision on admission/non-admission to study will be issued.
- 2) The Dean's decision on admission/non-admission to study is delivered to the applicant in accordance with Article 3 of the TUL Statute via IS/STAG. The document is delivered at the moment when the participant in the procedure logs into IS/STAG after the document has been made available. If they do not log in within 10 days of the date on which the document was made available to them in IS/STAG, the document shall be deemed to have been delivered on the last day of this period.
- 3) An appeal against the decision may be lodged within 15 days of its delivery.

Article 7

Tuition fees

Study programs conducted in English are subject to fees in accordance with Section 58, Paragraph 4 of the Act and the TUL Statutes. The fee for each academic year is **USD 4,000**.

Article 8

Final provisions

- 1) Any additional round of admissions proceedings in the event that the study program capacity is not filled will be announced in accordance with the law on the public section of the faculty website (fs.tul.cz).
- 2) In exceptional cases justified by external circumstances, the rules for admission may be modified in accordance with Section 49(5) of the Act.
- 3) These rules and conditions were approved by the Academic Senate of the Faculty of Mechanical Engineering of the Technical University of Liberec on November 12, 2025, pursuant to Section 27(1)(e) of the Act and shall take effect on the date of approval by the Academic Senate of the Faculty of Mechanical Engineering of the Technical University of Liberec.